

Managing Anonymous Contributions

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Donor Management System

For personal reasons, you may have some donors that wish to contribute to your organization anonymously. This article covers how to identify Anonymous Contributions from CanadaHelps.org, as well as how to track any offline Anonymous Contributions in your DMS.

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Types of Anonymous Contributions


You'll find **three types of Anonymous Contributions** in the DMS:

1. **CanadaHelps-sourced** Anonymous Contributions
2. **CanadaHelps Partners** Anonymous Contributions
3. **DMS Manual** Anonymous Contributions

These different Anonymous Contributions types will be tracked differently in the DMS. You can learn about each below.

CanadaHelps Anonymous Contributions

- Contacts who contribute using CanadaHelps.org are given the option to contribute Anonymously.
- All Anonymous Contributions coming from CanadaHelps will be assigned to one Contact in the DMS named **Anonymous**.



The screenshot shows a DMS interface with a table of contacts. The table has columns for Name, City, Province, Phone, Email, Date Created, and Last Modified. A contact named 'Anonymous' is highlighted with a red box. The email address is 'anonymousdonor@canadahelps.net', the date created is 'Jan 1st, 2000 12:00 AM', and the last modified date is 'Feb 4th, 2021 4:22 AM'. Above the table, there are buttons for 'All contacts', 'Advanced Actions', and 'Add Contact'. Below the table, a dark grey banner contains the text: 'All anonymous contributions will fall under Contact name "Anonymous"'

	Name	City	Province	Phone	Email	Date Created	Last Modified
<input type="checkbox"/>	Anonymous				anonymousdonor@canadahelps.net	Jan 1st, 2000 12:00 AM	Feb 4th, 2021 4:22 AM

CanadaHelps Partners Anonymous Contributions

- CanadaHelps has an agreement with a variety of corporations that allows their employees to choose to contribute to your organization. [Learn more about CanadaHelps Partners here.](#)
- When a donor contributes using CanadaHelps Partners, they can choose to contribute anonymously.
- All Contributions made anonymously using CanadaHelps Partners will be assigned to one Contact in your DMS named **Anonymous** as part of the **CanadaHelps Partners Campaign**.
- You can see the CanadaHelps Partner that this anonymous donor is associated with in your CanadaHelps account.

The screenshot shows the 'Anonymous' contact profile with a summary of contributions. The table below lists the contribution details:

Date	Amount	Fund	Campaign	Source	Method	Status	Receipt No.	Thanked
February 3rd, 2021 02:28 PM	\$ 31.03	General Fund	CanadaHelps Partners	CanadaHelps	CH - Cheque	Completed	Receipted Outside CH	-
February 3rd, 2021 02:28 PM	\$ 126.50	General Fund	CanadaHelps Partners	CanadaHelps	CH - Cheque	Completed	Receipted Outside CH	-
February 3rd, 2021 02:28 PM	\$ 63.25	General Fund	CanadaHelps Partners	CanadaHelps	CH - Cheque	Completed	Receipted Outside CH	-
December 27th, 2019 09:01 PM	\$ 25.00	General Fund	Charity Profile	CanadaHelps	CH - Credit Card	Completed	R4956744	-

CanadaHelps Partners Anonymous Contributions within the Contact profile

DMS Manual Anonymous Donations

- Donors may choose to make Contributions offline that are anonymous.
- It is recommended that you [associate all Offline Anonymous Contributions under one Contact named Anonymous](#), manually.